

# Carbon Reduction Plan.

## Estio Training Ltd [January 2024]

### Commitment to achieving Net Zero

Estio Training Ltd is committed to achieving Net Zero emissions by 2050. This includes committing to a decarbonisation plan aligned to a net zero pathway, with interim science-based aligned targets.

### Baseline Emissions Footprint

<b>Baseline Year:</b> 01 September 2022 – 31 August 2023		
<b>Baseline year emissions:</b>		
EMISSIONS		TOTAL (tCO <sub>2</sub> e)
<b>Scope</b>	1	17.2
	2	17.5
	3	28.9
<b>Total Emissions</b>		<b>63.6</b>
<b>Additional Details relating to the Baseline Emissions calculations.</b>		
In keeping with the GHG Protocol corporate standard for the reporting of greenhouse gases, Estio Training Ltd classifies its emissions under the following categories:		
Scope 1: Direct GHG emissions from sources owned or controlled by Estio Training Ltd		
Scope 2: Indirect GHG emissions relating to the generation of purchased electricity and heat consumed by Estio Training Ltd		
Scope 3: Other indirect (supply chain) GHG emissions		
While there will always be opportunities to improve our reporting of Scopes 1 and 2 emissions, we are confident that we have established a meaningful and accurate baseline from which to place our projections for emission reduction.		
Regarding Scope 3, we have reported on business travel and fuel-and-energy-related activities not included in Scope 1 or 2 since 2023. We are now working closely with our supply chain to improve our data relating to waste, water, commuting and couriers. As a result of such improvements, we anticipate a moderate increase in our reported data, before we begin our drive, in earnest, to a net reduction.		

## **Current Emissions Reporting**

We will use 01/09/2022 – 31/08/2023 as both our baseline and 12-month reporting period.

## **Emissions reduction targets**

To support our 2050 Net Zero commitment, we have set an interim 40% reduction target by 2030 for scope 1 and 2 emissions. We will also set an interim scope 3 target once we have more complete data.

## **Completed Carbon Reduction Initiatives**

Estio Training Ltd is part of the BPP Group. The following environmental management measures and projects have been completed or implemented since FY2021 across the organisation.

## **Environmental Management and Strategy**

- We are proud to operate an ISO14001:2015-certified Environmental Management System.
- We have an Environmental Policy in place. This is reviewed annually, signed off by the Policy Committee and available to all staff and stakeholders.
- Regular ESG reports are presented to the Board for discussion and activities for approval.
- We have established an ESG Committee which meets at least bi-annually to assess our environmental performance, and initiate improvement opportunities.
- We have established a staff “Sustainability Champions” network across our centres. Representing a cross-section of departments and areas of expertise, these Champions take responsibility for driving progress and highlighting ways in which we can improve our performance.

## **Scope 1/Scope2 Emission Reduction Initiatives**

- We specify high levels of energy-efficiency when moving into new buildings, and when running building projects.
- We have implemented energy saving recommendations identified by external audits under the Energy Savings Opportunity Scheme.
- Investment in the modernisation of HVAC systems, prioritising efficiency and low global warming potential refrigerants.
- Within our central energy portfolio, we monitor energy usage on a half-hourly basis, using this data to drive efficiency, particularly out of hours.
- Introduced formal procedures to ensure air conditioning and heating systems are switched off in rooms when not in use.
- Roll-out of LED lighting across all properties.
- Introduced robust maintenance schedules for air conditioning units, recording and reporting on all F-gas emissions.
- Investment in high energy efficient rated and fully programmable classroom technology.
- Phase out of ozone depleting refrigerant R22 from all HVAC systems controlled by BPP.
- We now directly send out learning materials to classrooms or end user addresses to order, minimising waste from production and storage at warehouse facilities.
- Introduction of a communications strategy, engaging staff in our sustainability goals, and reinforcing the value of individual, behaviour efficiencies.
- We have transitioned away from owning/leasing company vehicles, and do not offer a company car scheme.

## **Scope 3 Emission Initiatives**

- 96% of our staff have moved to a more flexible working approach through hybrid working, reducing emissions associated with commuting.
- We have introduced an active cycle to work scheme, providing bike storage and shower facilities at several of our locations.
- We encourage staff and students to commute using low-carbon methods. Car parking spaces are non-existent or limited at sites, and all major sites are located next to public transport links. To support this effort, we offer employees transport season ticket loans.

- For business travel, the use of public transport is encouraged where practically possible, and monitored to identify areas for improvement.
- Our design architecture favours data centres where the energy supplies are from green or renewable sources.
- We are phasing out paper, where practicable, offering a digital-first library offering, and multiple paperless programmes.
- Each centre has designated recycling bins, and separate waste collection streams for batteries, waste electronics, toners and lightbulbs.
- We have removed disposable cups at water machine stations, instead encouraging the use of reusable drinking cups and bottles.
- We promote online meetings for internal calls and appraisals, external meetings and first interviews – eliminating unnecessary travel.
- We have digitised our administrative processes, saving on paper and minimising waste.

### **Sustainability in Education**

- Our Group has produced a range of tailored ESG courses, from an overall introduction to ESG to the statutory requirements of financial reporting and the opportunities of sustainable investment. These courses are available to all employees within the Group.
- In 2023, the BPP Group launched its Sustainability Champion Award. Sitting within the Apprentice of the Year Awards, this honour recognises those who are engaging with ESG matters as part of their apprenticeship.
- Topics of sustainability are considered within most taught programmes across the Group.

### **Key focus areas to support our Net Zero commitment**

We are currently in the process of setting our decarbonisation plan to deliver against our Net Zero commitment. In addition to our ongoing activities, we also plan to implement the following measures:

#### **Scope 1&2 Emission Reduction**

- We are transitioning to green renewable energy across our managed portfolio where we have control of our supply, and working with landlords to move to renewable supplies.
- We continue to act upon ESOS and EPC energy reduction recommendations, and have engaged a Lead Auditor for 2024.
- We are in the process of installing secondary glazing at one of our major centres, and will plan to install this in further buildings across the Group.
- Optimising classroom scheduling to ensure our buildings operate efficiently.
- We're planning to use temporary setups for our testing and development work. This means we won't have to keep our systems running all the time, especially during weekends when we're not working. This approach helps us save resources and only use our systems when we really need them.
- We will implement carbon-aware monitoring tools to track our environmental impact of our digital estate. This data will be used to drive sustainability improvements.
- We will implement data classification policies to store data in environmentally-friendly ways.

#### **Scope 3 Emission Reduction**

- We will continue to reduce employee commuting by offering flexible working patterns.
- We are formalising carbon analysis into all major procurement projects, in keeping with a centralised policy which emphasis energy efficiency.
- We will work to better embed environmental sustainability into our contract terms and conditions with our suppliers.
- Environmental and sustainability topics will be integrated within all our education programmes.

**Declaration and Sign Off**

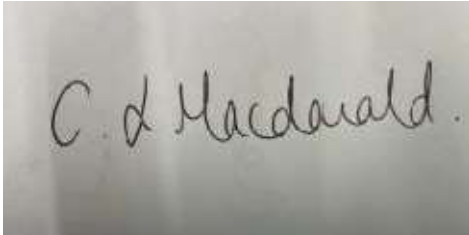
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of Estio Training Ltd:

A rectangular box containing a handwritten signature in black ink that reads "C. MacDonald." The signature is written in a cursive style.

Managing Director

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Date: .....29.1.2024.....